

GREENVILLE SOCIETY FOR HUMAN RESOURCE MANAGEMENT  
WALTER L. MARTIN SCHOLARSHIP PROGRAM  
APPLICATION YEAR 2018-2019

Greenville Society for Human Resource Management is providing scholarships for deserving students. The Center for Scholarship Administration, Inc. (CSA), a non-profit, independent organization is the facilitator of the program.

**QUESTIONS AND ANSWERS ABOUT THE PROGRAM**

**Q: What is the application process?**

**A:** There are (2) parts to the application process:

1. You must set up an account and complete the online process. (Once you have done this you will get an email back confirming we received the online portion of your application and reminding you to complete step 2.)
2. You must mail in the additional required materials. (see list below)

**Q: Who is eligible for the scholarship?**

- A:**
1. Applicants must be dependent children of members of GSHRM. Dependent children include natural children, adopted children, or resident stepchildren. The qualifying parent must have been a member of GSHRM for a period of two years prior to December 1, 2017.
  2. An applicant must be either a high school senior who will enter college in the fall of the year the award is made, OR a student already enrolled as a freshman, sophomore, or junior in college.
  3. Applicants must have a cumulative GPA of 2.5 on a 4.0 scale to be eligible to apply.

**Q: When is the deadline for submission of materials?**

**A:** The deadline for submission of the online portion of the application is **DECEMBER 1, 2017**. Deadline for **receipt** of the additional required materials is 5:00 pm est. **DECEMBER 1, 2017**. The additional materials required must be mailed in **ONE** envelope to the **GSHRM Scholarship, PO BOX 1465, Taylors, SC 29687**. **The additional materials required must be RECEIVED no later than 5:00 pm est. DECEMBER 1, 2017**.

**Q: What constitutes a complete application packet?**

**A: You must submit the following additional materials:**

1. Submit the signed **TERMS OF AGREEMENT**, found in the application online.
2. Submit an **OFFICIAL TRANSCRIPT** with grades and cumulative posted through the latest Spring semester. (It must be OFFICIAL)
3. Submit **SAT/ACT SCORES** for applicants who are high school seniors.
4. Submit a **LETTER OF RECOMMENDATION** from teacher/professor.
5. Submit a **PERSONAL STATEMENT/ESSAY**. Submit a one-page signed personal statement explaining why the scholarship is important to the applicant. Include college and career plans, if known. Include applicant name and name of scholarship on the page.

6. Submit a **LIST OF YOUR ACADEMIC HONORS, LEADERSHIP SKILLS, AND COMMUNITY SERVICE**, etc.

**Q: What is the value of the scholarship award?**

**A:** GSHRM will award two scholarships in the amount of \$1,500 each for a student attending a two-year or four-year college or university, or technical college. Award amounts will be applied to the cost of tuition, fees, and books.

**Q: What college may I attend?**

**A:** Recipients may attend an accredited, public or private, two-year or four-year, college, university, or technical college located in the United States. The recipient's school of choice must be exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code.

All recipients must be full-time each semester and working toward an undergraduate degree.

The institution must be an educational organization that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly carried on. To the extent the institution is involved in the selection of the recipients (if at all), such involvement must comply with the Fund's policy of awarding scholarships on an objective and non-discriminatory basis as well as the Fund's Conflict of Interest Policy.

**Q: What if I am unable to attend consecutive semesters?**

**A:** Extenuating circumstances requiring a student to sit out a semester must be explained in writing to CSA. You will be notified of the final decision. If a recipient is out for a semester, then that semester is forfeited.

**Q: How are winners selected?**

**A:** An independent Scholarship Selection Committee will consider the respective ability, educational goals, and career ambitions of each applicant.

**Q: How will I be notified if I am chosen as a recipient?**

**A:** All complete applicants will be notified of the decisions of the committee.

**Q: Is this scholarship renewable?**

**A:** This scholarship is non-renewable; however, current recipients may reapply for up to three years and be considered in competition with new applicants. CSA will notify current recipients to determine if they wish to reapply for the scholarship.

**GSHRM Scholarship  
PO BOX 1465  
TAYLORS, SC 29687-0031  
PHONE: (864) 268-3363**